

## CLASSROOM VOCABULARY: Class Business

1. **Attendance**

skip class/miss class	Attendance counts.
take attendance	Attendance is mandatory.
call roll	Attendance is optional.

2. **Homework**

is due	is required
is cancelled	is assigned
is postponed	is collected

3. **Distributing, collecting, and returning papers**

<u>Distribute</u>	<u>Collect</u>	<u>Return</u>
hand out	hand in	hand back
pass out	pass in	give back
give out	turn in	turn back
		get back

4. **Tests, quizzes, and types of questions**

<u>Tests/Exams</u>	<u>Types of Questions</u>
make-up exam/test	multiple choice
take home exam/test	true/false
open book exam/test	short answer
comprehensive exam/test	essay
unit exam/test	problems
pop quiz	fill-in-the-blank
announced quiz	matching
midterm	
final	

5. **Grading**

grade on a curve	point(s)
is worth ___%	score
will be worth ___%	grade
counts for ___%	
will count for ___%	
count in the grade	